



JUSTICE COURT FEE SCHEDULE

§25-31-112 MCA and Resolution 2026-15

EFFECTIVE May 4, 2026

SERVICE	FEE
Insufficient fund check/closed account	\$30.00 per check
Record Searches (in writing up to 7 years)	\$10.00 per person
Old Record Searched (over 7 years old)	\$25.00 per person
Copy of Documents (hard copy per page)	\$1.00 for first 10 pages
Copy of Documents (hard copy per page) - additional pages	\$0.50 each additional page per file
Copy of Documents (electronic image)	\$0.25 per page
Certified Copies (with seal)	\$2.00 per document
Fax Fee	\$1.00
Small Claims Packet	\$5.00
Filing Fee for Small Claims	\$30.00
Appearance Fee for Small Claims	\$20.00 per defendant
Filing Fee for Small Claims Counterclaim	\$10.00
Filing Fee for Civil Action	\$50.00
Filing Fee for Civil Answer or Counterclaim	\$30.00
Judgment Fee (not in default)	\$20.00 by prevailing party
Summary Judgment Fee	\$20.00
Notice of Appeal & Transmission to Another Court	\$20.00



Written requests for information is required and payment must be received before searches can be conducted. Requests may be emailed to Katherine.funchion@mt.gov.